



# Career Opportunities

---

## Marine Underwriting Staff

### Responsibilities:

Conducting underwriting process accordance to the limit and URS guidelines.

### General Requirement :

1. Male / Female, Max. 25 years old
2. Bachelor Degree from Naval Engineering, Naval Architect and Shipbuilding, Marine Engineering
3. GPA Min. 2.75 from reputable university
4. Fresh Graduate is welcome
5. Computer literate
6. Good looking and good interpersonal skill
7. Strong analytical, hard worker, able to work in a team, and can work under pressure.
8. Having dynamic presentation and communication skills
9. Willing to travel and to be assigned anywhere in Indonesia

*Please sent your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**  
**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**



# Career Opportunities

---

## Marketing Officer

### **Responsibilities:**

Conducting direct selling activities involve expansion / selling development activity and maintenance existing clients, look for and obtain insurance closings from new clients

### **General Requirement :**

1. Male / Female, Max. 25 years old
2. Bachelor Degree from any major
3. GPA Min. 2.75 from reputable university
4. Fresh Graduate is welcome
5. Good looking and good interpersonal skill
6. Computer literate
7. Having dynamic presentation and communication skills
8. Willing to travel and to be assigned anywhere in Indonesia

*Compensation: Fixed Salary, Health Insurance, Jamsostek, Pension Plan*

*Please sent your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**  
**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**



# Career Opportunities

---

## Claim Handling

### Responsibilities:

Conducting survey process, analyst, adjustment and claim administration accordance to the limit and Claim guidelines.

### General Requirement :

1. Male, Max. 25 years old
2. Bachelor Degree from any fields, preferably form Engineering
3. GPA Min. 2.75 from reputable university
4. Fresh Graduate is welcome
5. Computer literate
6. Good looking and good interpersonal skill
7. Strong analytical, hard worker, able to work in a team, and can work under pressure.
8. Having knowledge about automotive
9. Willing to travel and to be assigned anywhere in Indonesia

*Please sent your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**  
**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**



# Career Opportunities

---

## Marketing Administration Officer

### **Responsibilities:**

Supporting documents and administration of sales activities

### **General Requirement :**

1. Male / Female, Max. 25 years old
2. Bachelor Degree from any major
3. GPA Min. 2.75 from reputable university
4. Fresh Graduate is welcome
5. Good looking and good interpersonal skill
6. Computer literate
7. Having dynamic presentation and communication skills
8. Willing to travel and to be assigned anywhere in Indonesia

*Compensation: Fixed Salary, Health Insurance, Jamsostek, Pension Plan*

*Please sent your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**  
**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**



# Career Opportunities

## Business Support Development Section Business Development

### Responsibilities:

- User Forum untuk User Requirement Gathering
- Analisa, merumuskan konsep pengembangan business model, business process, process flow (termasuk juga yang berkaitan dengan proses transaksi dengan pihak luar-B2C,B2B), dan menyusun business requirement yang diperlukan untuk penyesuaian sistem informasi perusahaan
- SOP Maintenance : penyesuaian SOP dengan alur proses dalam sistem informasi perusahaan

### General Requirement :

1. Lulusan setidaknya S1, diutamakan dari bidang/jurusan manajemen bisnis, IT dengan peminatan manajemen sistem informasi
2. Pengalaman kerja di bidang Asuransi Umum akan merupakan nilai lebih
3. IPK Min. 3.00
4. Fasilitator, team player, memiliki kemampuan komunikasi dan interpersonal
5. Memiliki dorongan untuk mencari peluang perbaikan-pengembangan dan menyukai tantangan
6. Memiliki minat dan perspektif pada bidang pengembangan business model, business process, process flow, SOP
7. Memiliki pemahaman atau mampu memahami logika sistem IT (alur proses, user interface, struktur data)
8. Mampu berinisiatif memulai pekerjaan, kreatif dan inovatif
9. Bahasa Inggris setidaknya pasif dan tulisan
10. Mampu mengoperasikan program Ms. Office termasuk Visio
11. Memiliki motivasi dan integritas kerja

*Please sent your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**  
**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**

*The closing date for applications is 30 June 2011*



# Career Opportunities

---

## Phone Operator

### Responsibilities:

Handling receive incoming calls, helping in connect by phone to outsider, and give accurate information and assistance to customers

### General Requirement :

1. Female, Single, Max. 23 years old
2. Candidates must possess at least a Diploma from any fields
3. Fresh Graduate are encouraged to apply, have experiences is a plus
4. Strong Communication, Good looking and good interpersonal skill
5. Able to understand and speak in English
6. Able to manage emotional restrain & capable in handling complaint with empathy
7. Computer literate
8. Able to work in a team and under pressure

*Compensation: Fixed Salary, Health Insurance, Jamsostek, Pension Plan*

*Please send your resume with curriculum vitae, transcript, and photo not more than 300 kb to*

**PT. ASURANSI WAHANA TATA**

**email: [recruitment@aswata.co.id](mailto:recruitment@aswata.co.id)**

*The closing date for applications is 30 June 2011*